Fleet Maintenance Facility CAPE BRETON (FMFCB)



Federal Student Work Experience Program Application



Program Requirements:

Applicants **must** meet the following requirements in order to be admitted to the Fleet Maintenance Facility – CAPE BRETON – FSWEP Program.

- 1. Currently enrolled in grade 11 or 12.
- 2. Have your parent's/guardian's written permission.
- **3.** Demonstrate an interest, aptitude and a level of maturity suitable for learning a trade with the Department of National Defence.
- 4. Successful candidates must secure a "Reliability Status" security clearance.

Applicants must:

- 1. Provide a resume.
- **2.** Provide a <u>handwritten cover letter</u> to include:
 - a) An outline of your career plans and why you wish to be admitted to the program,
 - b) Specific skills which will help you to be successful in the program,
 - c) Identify the trade(s) you are interested in (max of 2), information on knowledge about the trade.
- **3.** Provide a reference letter from a teacher.
- **4.** Provide a copy of your <u>most recent secondary school marks</u>.
- 5. Include your completed FSWEP Program Application Form.
- **6.** Screened in applicants will be required to attend a short interview *(fifteen or twenty minutes)* with member(s) of the Selection Committee. Students will be contacted regarding time and location for the interview
- 7. Return your FSWEP application package to your School Career Counsellor or send it to the following email address: esqfmfapprentices@forces.gc.ca

Employment Equity:

The Public Service of Canada recognizes that the diversity of its employees' population contributes to its strength and integrity. We are committed to achieving employment equity and developing a highly capable workforce that is representative of Canadian Society. We therefore encourage women (especially in non-traditional occupations), Aboriginal peoples, persons with disabilities, and members of visible minority groups to apply and declare themselves as part of one or more of the above mentioned Employment Equity Designated Groups.

Completed applications must be submitted to FMF (CB) no later than close of business, **04 APRIL 2024**.

FMFCB – FSWEP Program Application Please print clearly AND include with your application package

Personal Information:	
Surname (Last Name)	
Given NamesFirst	Middle
	Middle
Date of Birth// Day Month Year	
PEN	
Present School enrolled in:	Currently in Grade:
Counsellor's Names:	
Contact Information:	
Number/Street	City
Postal Code Home Phone	Cell Phone
E-mail Address	
Emergency Contact:	
Surname (Last or Family Name)Given Names	
Relationship Home Phor	ne Bus. / Cell Phone
Signatures:	
• PARENT'S/GUARDIAN'S SIGNATURE "I hereby state that I grant permission for my son/daughter to participate in the Fleet Maintenance Facility – CAPE BRETON –Secondary School Apprenticeship Program."	
Print Name:	
Signature	Date
• APPLICANT'S SIGNATURE "I certify that all statements on this application are true and complete."	
Print Name:	
Signature	Date
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